



中信銀行
CHINA CITIC BANK

中信銀行股份有限公司
China CITIC Bank Corporation Limited

(於中華人民共和國註冊成立的股份有限公司)
(A joint stock limited company incorporated in the People's Republic of China with limited liability)
(股份代號：998)
(Stock Code：998)

24 April 2012

Dear Sir/Madam,

China CITIC Bank Corporation Limited (the "Company")
2011 Annual Report (the "Current Corporate Communication")

The Current Corporate Communication of the Company has been published in English and Chinese languages. If you wish to receive the Current Corporate Communication in the other language, we will upon your notice send the Current Corporate Communication of your choice of language in printed form to you free of charge as soon as possible. The Current Corporate Communication is also available (in English and Chinese) on the Company's website at <http://bank.ecitic.com> under "Investor Relations – Financial Information" and the website of electronic disclosure of The Stock Exchange of Hong Kong Limited at www.hkexnews.hk.

Please note that you are entitled at any time to change your choice of language and means of receipt of all future Corporate Communications ^(Note) by giving reasonable notice in writing or simply completing the Change Request Form on the reverse side and send it to the Company's H Share Registrar, Computershare Hong Kong Investor Services Limited, using the mailing label at the bottom of the Change Request Form (a stamp is not needed if posted in Hong Kong). The address of the H Share Registrar is 17M Floor, Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong. You may also send an email with a scanned copy of the Change Request Form to chinaciticbank@computershare.com.hk. The Change Request Form may also be downloaded from the Company's website at <http://bank.ecitic.com> or the website of The Stock Exchange of Hong Kong Limited at www.hkexnews.hk.

Should you have any queries relating to any of the above matters, please call the hotline of the Company's H Share Registrar at (852)2862 8688 during business hours (9:00 a.m. to 6:00 p.m., Monday to Friday, excluding public holidays).

For and on behalf of
China CITIC Bank Corporation Limited

Note: Corporate Communications refer to any document issued or to be issued by the Company including but are not limited to (a) the directors' report, its annual accounts together with a copy of the auditors' report and, where applicable, its summary financial report; (b) the interim report and, where applicable, summary interim report; (c) a notice of meeting; (d) a listing document; (e) a circular; (f) a proxy form; and (g) reply slip.

各位股東：

中信銀行股份有限公司 (「本公司」)
2011 年度報告 (「本次公司通訊文件」)

本公司本次公司通訊文件備有中、英文版本。如閣下欲收取另一語言版本的本次公司通訊文件，我們會在收到閣下的要求後，盡快向閣下提供所要求的本次公司通訊文件的印刷版本，費用全免。閣下亦可在本公司網站 (<http://bank.ecitic.com>) 中「投資者關係」一欄下的「財務信息」內或香港聯合交易所有限公司披露易網站 (www.hkexnews.hk) 閱覽本次公司通訊文件 (英文及中文版本)。

敬請注意：閣下有權在任何時間發出合理書面通知或簡單透過填寫背面的變更申請表，並使用變更申請表下方的郵寄標籤 (如在香港投寄則無須貼上郵票)，寄回本公司 H 股股份過戶登記處，香港中央證券登記有限公司，地址為香港灣仔皇后大道東 183 號合和中心 17M 樓，以更改今後所有公司通訊 ^(附註) 之語言版本及收取方式。閣下亦可把已填妥之變更申請表的掃描副本電郵到 chinaciticbank@computershare.com.hk。變更申請表亦可於本公司網站 (<http://bank.ecitic.com>) 或香港聯合交易所有限公司披露易網站 (www.hkexnews.hk) 下載。

如對本函內容有任何疑問，請於營業時間內 (星期一至星期五，上午九時至下午六時，公眾假期除外) 致電本公司 H 股股份過戶登記處熱綫(852) 2862 8688 查詢。

中信銀行股份有限公司
謹啓

2012 年 4 月 24 日

附註：公司通訊指本公司發出或將予發出的任何文件，其中包括但不限於：(a) 董事會報告、年度財務報表連同核數師報告及如適用，財務摘要報告；(b) 中期報告及如適用，中期摘要報告；(c) 會議通告；(d) 上市文件；(e) 函函；(f) 委任代表表格；及(g) 回執。

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Change Request Form 變更申請表

To: **China CITIC Bank Corporation Limited (the "Company")**
(Stock Code: 998)
c/o Computershare Hong Kong Investor Services Limited
17M Floor, Hopewell Centre,
183 Queen's Road East,
Wanchai, Hong Kong

致： 中信銀行股份有限公司(「本公司」或「貴公司」)
(股份代號：998)
經香港中央證券登記有限公司
香港灣仔皇后大道東 183 號
合和中心 17M 樓

I/We would like to receive the Corporate Communications* of the Company (the "Corporate Communications") in the manner as indicated below:
本人／我們希望以下列方式收取 貴公司之公司通訊文件* (「公司通訊文件」):

(Please mark **ONLY ONE (X)** of the following boxes)

(請於下列其中一個空格內劃上「X」號)

- read the **Website Version** of all future Corporate Communications published on the Company's website instead of receiving printed copies; and receive a **printed notification letter** of the publication of the Corporate Communication on the Company's website; **OR**
瀏覽今後在本公司網站發表之公司通訊文件**網上版本**，以代替印刷本，並收取公司通訊文件已在網上刊發之**通知信函印刷本**；或
- to receive the **printed English version** of all future Corporate Communications **ONLY**; **OR**
僅收取今後公司通訊文件之**英文印刷本**；或
- to receive the **printed Chinese version** of all future Corporate Communications **ONLY**; **OR**
僅收取今後公司通訊文件之**中文印刷本**；或
- to receive both **printed English and Chinese versions** of all future Corporate Communications.
同時收取今後公司通訊文件之**英文及中文印刷本**。

Contact telephone number

聯絡電話號碼

Signature

簽名

Date

日期

Notes 附註：

- Please complete all your details clearly.
請 閣下清楚填寫所有資料。
 - Any form with more than one box marked (X), with no box marked (X), with no signature or otherwise incorrectly completed will be void.
如在本表格作出超過一項選擇、或未有作出選擇、或未有簽署、或在其他方面填寫不正確，則本表格將會作廢。
 - For the avoidance of doubt, we do not accept any special instructions written on this Change Request Form.
為免存疑，任何在本變更申請表格上的額外手寫指示，本公司將不予處理。
- * Corporate Communications refer to any document issued or to be issued by the Company including but are not limited to (a) the directors' report, its annual accounts together with a copy of the auditors' report and, where applicable, its summary financial report; (b) the interim report and, where applicable, summary interim report; (c) a notice of meeting; (d) a listing document; (e) a circular; (f) a proxy form; and (g) a reply slip.
公司通訊文件指本公司發出或將予發出的任何文件，其中包括但不限於：(a)董事會報告、年度財務報表連同核數師報告及如適用，財務摘要報告；(b)中期報告及如適用，中期摘要報告；(c)會議通告；(d)上市文檔；(e)通函；(f)委任代表表格；及(g)回執。

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郵寄標籤 MAILING LABEL

閣下寄回此**變更申請表**時，請將郵寄標籤剪貼於信封上。

如在本港投寄毋須貼上郵票。

Please cut the mailing label and stick this on the envelope
to return this Change Request Form to us.

No postage stamp necessary if posted in Hong Kong.

香港中央證券登記有限公司
Computershare Hong Kong Investor Services Limited
簡便回郵號碼 Freepost No. 37
香港 Hong Kong