



國泰君安國際  
GUOTAI JUNAN INTERNATIONAL

## GUOTAI JUNAN INTERNATIONAL HOLDINGS LIMITED

### 國泰君安國際控股有限公司

(Incorporated in Hong Kong with limited liability)

(於香港註冊成立之有限公司)

(Stock Code 股份代號: 1788)

## NOTIFICATION LETTER 通知信函

16 August 2019

Dear Registered Shareholder,

**Guotai Junan International Holdings Limited (the "Company")**

**– Notice of Publication of Circular, Notice of Extraordinary General Meeting and Proxy Form (the "Current Corporate Communications")**

The English and Chinese versions of the Company's Current Corporate Communications are available on the Company's website at [www.gtjai.com](http://www.gtjai.com) and the website of The Stock Exchange of Hong Kong Limited (the "HKEX's website") at [www.hkexnews.hk](http://www.hkexnews.hk), and, if you have previously chosen to receive Corporate Communications (Note) in printed form, the arranged printed form of the Current Corporate Communications is enclosed.

If you would like to change your means of receipt of the Company's Corporate Communications, please complete the Change Request Form on the reverse side and sign and return it by post or by hand to the Company c/o the Company's Share Registrar, Computershare Hong Kong Investor Services Limited (the "Company's Share Registrar"), at 17M Floor, Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong by using the mailing label at the bottom of the Change Request Form (stamp is not required if posted in Hong Kong; otherwise, please affix sufficient postage). The Change Request Form may also be downloaded from the Company's website at [www.gtjai.com](http://www.gtjai.com) or the HKEX's website at [www.hkexnews.hk](http://www.hkexnews.hk).

If you would like to change your choice of means of receipt of the Company's Corporate Communications in future, you may also give the Company c/o the Company's Share Registrar a reasonable notice in writing or by email to [guotaijunan.ecom@computershare.com.hk](mailto:guotaijunan.ecom@computershare.com.hk). Even if you have chosen (or are deemed to have consented) to receive all future Corporate Communications by electronic means but for any reason you have difficulty in receiving or gaining access to the Current Corporate Communications, the Company will promptly upon your request send the Current Corporate Communications to you in printed form free of charge.

If you have any queries in relation to this letter, please call the telephone hotline of the Company's Share Registrar at (852) 2862 8688 during business hours from 9:00 a.m. to 6:00 p.m., Monday to Friday, excluding public holidays or send an email to [guotaijunan.ecom@computershare.com.hk](mailto:guotaijunan.ecom@computershare.com.hk).

Yours faithfully,  
For and on behalf of  
**Guotai Junan International Holdings Limited**  
**FENG Zheng Yao Helen**  
Company Secretary

Note: "Corporate Communications" refer to any document issued or to be issued by the Company including but not limited to (a) directors' report, financial statements together with auditors' report and, where applicable, summary financial report; (b) annual report and, where applicable, summary annual report; (c) notice of meeting; (d) listing document; (e) circular; and (f) proxy form.

各位登記股東：

**國泰君安國際控股有限公司（「本公司」）**

**– 通函、股東特別大會通告及代表委任表格（「是次公司通訊」）之刊發通知**

本公司是次公司通訊的中、英文版本已上載於本公司的網站 [www.gtjai.com](http://www.gtjai.com) 及香港聯合交易所有限公司（「香港交易所」）網站 [www.hkexnews.hk](http://www.hkexnews.hk)。此外，若閣下曾選擇以印刷本方式收取公司通訊<sup>(附註)</sup>，謹亦根據閣下的選擇附上是次公司通訊之印刷本。

如閣下欲更改選擇公司通訊之收取方式，請填妥及簽署在本函背面的更改索取表格，並使用隨附之郵寄標籤寄回本公司股份登記處香港中央證券登記有限公司（「本公司股份登記處」），地址為香港灣仔皇后大道東183號合和中心17M樓（如在香港投寄則無須貼上郵票；否則，請貼上足夠郵資）。申請表格亦可於本公司的網站 [www.gtjai.com](http://www.gtjai.com) 或香港交易所網站 [www.hkexnews.hk](http://www.hkexnews.hk) 內下載。

如閣下將來欲更改已選擇收取公司通訊方式，在給予合理時間的情況下，亦可以書面或電郵 ([guotaijunan.ecom@computershare.com.hk](mailto:guotaijunan.ecom@computershare.com.hk)) 方式通知本公司股份登記處。即使閣下已選擇(或被視為已同意)以電子方式收取日後公司通訊，但因任何理由未能閱覽於網站的是次公司通訊，本公司會應閣下之要求，盡快向閣下免費寄發是次公司通訊之印刷本。

如閣下對本函內容有任何疑問，請於星期一至五（公眾假期除外）上午9時正至下午6時正的辦公時間內致電本公司股份登記處的熱線電話 (852) 2862 8688，或電郵至 [guotaijunan.ecom@computershare.com.hk](mailto:guotaijunan.ecom@computershare.com.hk)。

國泰君安國際控股有限公司  
公司秘書  
馮正堯  
謹啟

二零一九年八月十六日

附註：「公司通訊」指本公司發出或將發出的任何文件，包括但不限於：(a) 董事會報告、財務報表連同核數師報告及（如適用）財務摘要報告；(b) 年報及（如適用）年報摘要報告；(c) 會議通告；(d) 上市文件；(e) 通函；及 (f) 委任代表表格。



Printing the Shareholder's information (English Name and Address)  
印上股東資料 (英文姓名及地址)

## CHANGE REQUEST FORM 更改索取表格

To: **Guotai Junan International Holdings Limited**  
(the "Company") (Stock Code: 1788)  
c/o Computershare Hong Kong Investor Services Limited  
17M Floor, Hopewell Centre,  
183 Queen's Road East, Wanchai, Hong Kong

致: **國泰君安國際控股有限公司**  
(「本公司」)(股份代號: 1788)  
經香港中央證券登記有限公司  
香港灣仔皇后大道東 183 號  
合和中心 17M 樓

I/We would like to receive the Current Corporate Communications of the Company in the manner as indicated below:

本人/我們希望以下列方式收取是次公司通訊:

(Please mark **ONLY ONE(X)** of the following boxes)

(請從下列選擇中, 僅在其中一個空格內劃上「X」號)

☐

To receive **printed English and Chinese version**.  
收取中英文印刷本。

☐

**Website version** of Corporate Communications published on the Company's website in place of receiving printed copies.  
查閱在本公司網站刊載之公司通訊**網上版本**以代替收取印刷本。

Signature:

簽名

Contact telephone number:

聯絡電話號碼

Date:

日期

### Notes

附註:

- Please complete all your details clearly.  
請閣下清楚填妥所有資料。
- Any form with no signature or otherwise incorrectly completed will be void.  
如未有簽署、或在其他方面填寫不正確, 則本表格將會作廢。
- The above instruction will apply to all future Corporate Communications to be sent to you by completing and returning it to the Company's Share Registrar, Computershare Hong Kong Investor Services Limited, at 17M Floor, Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong.  
填妥及交回本表格至本公司股份登記處, 香港中央證券登記有限公司, 地址為香港灣仔皇后大道東 183 號合和中心 17M 樓, 表示上述指示適用於將來發送予閣下之所有公司通訊。
- For the avoidance of doubt, we do not accept any special instruction written on this Change Request Form.  
為免存疑, 任何在本更改索取表格上的額外手寫指示, 本公司將不予處理。

### PERSONAL INFORMATION COLLECTION STATEMENT

"Personal Data" in this statement has the same meaning as "personal data" in the Personal Data (Privacy) Ordinance, Chapter 486 of the Laws of Hong Kong ("PDPO"), which may include but not limited to your name, address and/or telephone number. Your supply of Personal Data in this Form is on a voluntary basis, and the same is collected and will be disclosed or transferred to the Company's Share Registrar and/or other companies or bodies solely for any of the purposes as stated above in this Form. The Personal Data will be retained for such period as may be necessary for verification and record purposes. You have the right to request access to and/or correction of your Personal Data in accordance with the provisions of the PDPO. Any such request for access to and/or correction of your Personal Data should be in writing to the Personal Data Privacy Officer of the Company's Share Registrar, Computershare Hong Kong Investor Services Limited at 17M Floor, Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong.

### 收集個人資料聲明

本聲明中所指的「個人資料」具有香港法例第486章《個人資料(私隱)條例》(「《私隱條例》」)中「個人資料」之涵義, 當中包括(但不限於)閣下之姓名、地址及/或電話號碼。閣下於本表格內所提供的個人資料乃屬自願性質, 有關資料僅就本表格內上述之任何用途而收集及將披露或轉移予本公司股份登記處及/或其他公司或團體。該等個人資料將在適當期間內保留以作核實及紀錄用途。閣下有權根據《私隱條例》的條文查閱及/或修改閣下的個人資料。任何該等查閱及/或修改個人資料的要求均須以書面方式向本公司股份登記處香港中央證券登記有限公司(地址為香港灣仔皇后大道東183號合和中心17M樓)之個人資料私隱主任提出。

### 郵寄標籤 MAILING LABEL

閣下寄回此更改索取表格時, 請將郵寄標籤剪貼於信封上。

如在本港投寄毋須貼上郵票。

Please cut the mailing label and stick this on the envelope  
to return this Change Request Form to us.

No postage stamp necessary if posted in Hong Kong.

香港中央證券登記有限公司  
Computershare Hong Kong Investor Services Limited  
簡便回郵號碼 Freepost No. 37  
香港 Hong Kong

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