



**AIA Group Limited**  
**友邦保險控股有限公司**

(Incorporated in Hong Kong with limited liability)  
(於香港註冊成立的有限公司)

Stock Code 股份代號：1299

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**NOTIFICATION LETTER 通知信函**

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9 April 2020

Dear Registered Shareholder,

**AIA Group Limited (the “Company”)  
– Notice of Publication of Annual Report 2019 (the “Annual Report 2019”) and the Environmental, Social and Governance Report 2019 of the Company**

The English and Chinese versions of the Annual Report 2019 are available on the Company’s website at [www.aia.com](http://www.aia.com) and Hong Kong Exchanges and Clearing Limited’s website at [www.hkexnews.hk](http://www.hkexnews.hk) (the “HKEX website”). You may visit our website by clicking “Hong Kong Stock Exchange Announcements” under the section headed “Investor Relations” or the HKEX website to view and/or download the Annual Report 2019. If you have elected to receive Corporate Communications<sup>(Note)</sup> in printed form, the printed version(s) of the Annual Report 2019 in your selected language(s) is/are enclosed. The Environmental, Social and Governance Report 2019 of the Company is available under the sub-section headed “Environmental Social Governance” in the “About AIA” section of the Company’s website at [www.aia.com](http://www.aia.com) and the HKEX website.

If you (i) have not received the printed version of the Annual Report 2019 and wish to receive one; (ii) wish to receive the printed version of the Annual Report 2019 in the alternative language to that you have received; and/or (iii) want to change your choice of language or means of receiving all future Corporate Communications, please complete and sign the change of request form (the “Change of Request Form”) set out on the reverse side of this letter and return it to the Company c/o the Company’s share registrar, Computershare Hong Kong Investor Services Limited (the “Share Registrar”) at 17M Floor, Hopewell Centre, 183 Queen’s Road East, Wanchai, Hong Kong by mail using the mailing label provided at the bottom of the Change of Request Form or by hand delivery. You may also send your request via email at [aia.ecom@computershare.com.hk](mailto:aia.ecom@computershare.com.hk) or write to the Share Registrar. The Change of Request Form may also be downloaded from the Company’s website or the HKEX website. The Company will upon your request send Corporate Communications to you in printed form free of charge.

Should you have any queries in relation to this letter, please call the enquiry hotline of the Share Registrar at (852) 2862 8688 during business hours from 9:00 a.m. to 6:00 p.m. (Hong Kong time), Mondays to Fridays, excluding Hong Kong public holidays or send an email to [aia.ecom@computershare.com.hk](mailto:aia.ecom@computershare.com.hk).

Yours faithfully,  
**AIA Group Limited**

*Note: Unless otherwise specified, Corporate Communications refer to any documents issued or to be issued by the Company for the information or action of holders of any of its securities, including but not limited to the annual report, interim report, notice of meeting, circular and proxy form.*

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各位登記股東：

**友邦保險控股有限公司 (「本公司」)  
– 本公司2019年報 (「2019年報」) 及2019年環境、社會及管治報告之刊發通知**

2019年報的英、中文版本已登載於本公司網站 [www.aia.com](http://www.aia.com) 及香港交易及結算所有限公司網站 [www.hkexnews.hk](http://www.hkexnews.hk) (「香港交易所網站」)。閣下可瀏覽本公司網站並於「投資者關係」項下點擊「聯交所公告」或於香港交易所網站閱覽及／或下載2019年報。如閣下已選擇收取公司通訊<sup>(附註)</sup>的印刷本，隨本函附奉閣下所選擇之語言版本的2019年報的印刷本。本公司2019年環境、社會及管治報告已登載於本公司網站 [www.aia.com](http://www.aia.com) 內「友邦保險概況」項下的「我們的環境、社會和管治(ESG)方針」部份及香港交易所網站。

如閣下(i)未有收取2019年報之印刷本，但希望收取該印刷本；(ii)希望收取已提供給閣下之2019年報之印刷本的另一種語言編製的版本；及／或(iii)希望更改收取所有日後刊發之公司通訊的語言或方式的選擇，請填妥及簽署在本函背面附載的變更申請表格(「變更申請表格」)，並使用變更申請表格下方提供之郵寄標籤寄回變更申請表格，或親身交回本公司證券登記處香港中央證券登記有限公司(「證券登記處」)以轉交本公司，地址為香港灣仔皇后大道東183號合和中心17M樓。閣下亦可將申請以電郵方式發送至 [aia.ecom@computershare.com.hk](mailto:aia.ecom@computershare.com.hk) 或以書面方式通知證券登記處。變更申請表格亦可於本公司網站或香港交易所網站下載。本公司將應閣下之要求發送所要求的公司通訊的印刷本予閣下，費用全免。

如閣下對本函內容有任何疑問，請於辦公時間星期一至五(香港公眾假期除外)上午9時正至下午6時正(香港時間)致電證券登記處熱線(852) 2862 8688，或發送電郵至 [aia.ecom@computershare.com.hk](mailto:aia.ecom@computershare.com.hk)。

友邦保險控股有限公司  
謹啟

2020年4月9日

附註：除非另有註明，公司通訊乃指本公司已發出或將予發出以供其任何證券的持有人參照或採取行動的任何文件，其中包括但不限於年報、中期報告、會議通告、通函及代表委任表格。

CHANGE OF REQUEST FORM 變更申請表格

To: AIA Group Limited (the "Company")
(Stock Code: 1299)
c/o Computershare Hong Kong Investor Services Limited
17M Floor, Hopewell Centre
183 Queen's Road East, Wanchai, Hong Kong

致：友邦保險控股有限公司（「本公司」）
（股份代號：1299）
經香港中央證券登記有限公司
香港灣仔皇后大道東183號
合和中心17M樓

(A) To receive printed version(s) of the Annual Report 2019 of the Company (the "Annual Report 2019")

(甲) 收取本公司的2019年報（「2019年報」）的印刷本
I/We would like to receive:
本人／我們欲收取：

(Please mark "X" in ONLY ONE of the following boxes)
（請從下列選擇中，僅在其中一個空格內劃上「X」號）

- the printed English version of the Annual Report 2019; OR
the printed Chinese version of the Annual Report 2019; OR
both the printed English and Chinese versions of the Annual Report 2019.

(B) To change the choice of language or means of receiving all future Corporate Communications\*
(乙) 更改收取所有日後刊發的公司通訊\*之語言或收取方式的選擇

I/We would like to receive all future Corporate Communications\* in the manner indicated below:
本人／我們欲以下列方式收取所有日後刊發的公司通訊\*：

(Please mark "X" in ONLY ONE of the following boxes)
（請從下列選擇中，僅在其中一個空格內劃上「X」號）

- by electronic means through the Company's website (www.aia.com) (instead of printed version) with a notification letter mailed to my/our address when all future Corporate Communications are published; OR
to receive the printed English version of all future Corporate Communications ONLY; OR
to receive the printed Chinese version of all future Corporate Communications ONLY; OR
to receive both the printed English and Chinese versions of all future Corporate Communications; OR
by electronic means through the Company's website (www.aia.com) (instead of printed version) with an email notification to the following email address when the Corporate Communications are published.

Email Address
電郵地址

Grid for email address input

Signature :
簽名 :

Contact telephone number :
聯絡電話號碼 :

Name :
姓名 :

Date :
日期 :

Notes 附註 :

- 1. Please complete all your details clearly. Any Change of Request Form with more than one box marked (X) in Part A or Part B, with no box marked (X) in both Part A and Part B, with no signature or otherwise incorrectly completed will be void.
2. If your shares are held in joint names, the shareholder whose name stands first on the register of members of the Company in respect of the joint holding should sign this Change of Request Form in order to be valid.
3. For the avoidance of doubt, the Company does not accept any other instructions given on this Change of Request Form.
4. Unless otherwise specified, Corporate Communications refer to any documents issued or to be issued by the Company for the information or action of holders of any of its securities, including but not limited to the annual report, interim report, notice of meeting, circular and proxy form.

PERSONAL INFORMATION COLLECTION STATEMENT

- Personal Data in this statement has the same meaning as "personal data" in the Personal Data (Privacy) Ordinance, Chapter 486 of the Laws of Hong Kong ("PDPO").
Your Personal Data provided in this Change of Request Form will be used in connection with processing your request in respect of language and/or means of receiving the relevant Corporate Communications.
You have the right to request access to and/or correction of your Personal Data in accordance with the provisions of the PDPO.



Mailing Label 郵寄標籤
Computershare Hong Kong Investor Services Limited
香港中央證券登記有限公司
Freepost No. 簡便回郵號碼：37
Hong Kong 香港

Please cut the mailing label and stick it on an envelope to return this form to us.
No postage is necessary if posted in Hong Kong.

當閣下寄回此表格時，請將郵寄標籤剪貼於信封上。
如在本港投寄，閣下無需支付郵費或貼上郵票。

Get in touch with us 與我們聯繫
Send us an enquiry 垂詢
Rate our service 評價
Lodge a complaint 投訴
Contact Us 聯繫我們
www.computershare.com/hk/contact