Incorporated in Hong Kong with limited liability 於香港註冊成立之有限公司 (Stock Code 股份代號: 12)

11 September 2020

Dear Registered Shareholder,

Henderson Land Development Company Limited (the "Company") Interim Report 2020 ("IR")

Please be advised that the IR has now been published.

For shareholders who have elected to receive printed version of corporate communications, please find enclosed a copy of the IR for your reading. In support of environmental protection and for the purpose of saving printing and mailing costs, the Company encourages and recommends you to change (as referred below) your means of receipt of future corporate communications to reading on the Company's website instead of receiving printed copies.

For shareholders who have elected (or being deemed to have consented) to access corporate communications on the Company's website, please click the link "Investor Information" on the home page of the Company's website at www.hld.com to access the IR. If you have difficulty in gaining access to the IR on the Company's website, we will, promptly upon your request in writing, send printed version of the IR to you free of charge. The aforesaid request should be sent to the Company's share registrar, Computershare Hong Kong Investor Services Limited (the "Company's Registrar") at the below postal address by using the postage-prepaid mailing label provided or by email at the below email address.

You may change your choice of language and/or means of receipt of future corporate communications at any time, free of charge by giving not less than seven days' notice by way of completing the Change Request Form on the reverse side of this letter and returning it to the Company's Registrar at the below postal address by using the postage-prepaid mailing label provided or by email at the below email address. The Change Request Form is also available on the Company's website.

Company's Registrar contact details:

Postal address: 17M Floor, Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong

Email address: HendersonLand.ecom@computershare.com.hk

Telephone : (852) 2862 8555 (during business hours (9:00 a.m. to 6:00 p.m.),

Monday to Friday, excluding Hong Kong public holidays)

Yours faithfully, **Timon LIU Cheung Yuen** *Company Secretary*

各位登記股東:

恒基兆業地產有限公司(「本公司」) 2020 中期報告(「中期報告」)

謹通知 閣下中期報告現已刊發。

就股東已選擇收取公司通訊之印刷本而言,現附上中期報告以供 閣下細閱。為了響應環保以及節省印刷及郵遞費用,本公司鼓勵及建議 閣下更改(如以下所述)收取日後刊發之公司通訊之收取方式,通過閱覽本公司網站以代替收取印刷本。

就股東已選擇(或被視為已同意)通過本公司網站閱覽公司通訊而言,請在本公司網站 www.hld.com 主頁按「投資者資訊」之連結,以閱覽中期報告。若 閣下在本公司網站閱覽中期報告上遇到困難,本公司將於收到 閣下發出之書面要求後, 迅即免費寄發中期報告之印刷本予 閣下。請使用提供之已預付郵費之郵寄標籤把上述要求寄發至本公司之股份登記及 過戶處香港中央證券登記有限公司(「股份登記及過戶處」)下述之郵寄地址或以電郵發送至下述之電郵地址。

閣下可隨時發出不少於七天的通知,免費更改收取日後刊發之公司通訊之語言版本及/或收取方式之選擇。 閣下可填妥、簽署及交回本函背面之更改表格,並使用提供之已預付郵費之郵寄標籤寄回股份登記及過戶處下述之郵寄地址,或以電郵發送至下述之電郵地址。更改表格亦可於本公司網站下載。

股份登記及過戶處聯絡資料:

郵寄地址: 香港灣仔皇后大道東 183 號合和中心 17M 樓 電郵地址: <u>HendersonLand.ecom@computershare.com.hk</u>

電話 : (852) 2862 8555 (星期一至星期五(香港公眾假期除外)

上午九時正至下午六時正辦公時間內)

公司秘書 **廖祥源** 謹啟

二零二零年九月十一日

HLLH-11092020

Change Request Form 更改表格

To: Henderson Land Development Company Limited (the "Company") c/o Computershare Hong Kong Investor Services Limited

17M Floor, Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong

恒基兆業地產有限公司(「本公司」) (股份代號:12) 致:

經香港中央證券登記有限公司 香港灣仔皇后大道東 183 號合和中心 17M 樓

(A)	本人/4	vould like to receive the Interim Report 2020 ("IR") of the Company in the manner as indicated below: 我們希望以下列方式收取本公司之 2020 中期報告(「中期報告」): e mark ONLY ONE (X) of the following boxes) (請從下列選擇中,僅在其中一個空格內劃上「X」號)
		receive the printed English version of the IR ONLY; OR 僅收取中期報告之 英文印刷本;或
		receive the printed Chinese version of the IR ONLY; OR 僅收取中期報告之 中文印刷本;或
		receive both printed English and Chinese versions of the IR. 同時收取中期報告之 英文及中文印刷本 。
(B)	本人/₺	ould like to receive all future Corporate Communications* of the Company ("Corporate Communications") in the manner as indicated below: 我們希望以下列方式收取本公司日後之所有公司通訊*(「公司通訊」): : mark ONLY ONE (X) of the following boxes) (請從下列選擇中,僅在其中 一個空格 內劃上「X」號)

read the website version of all future Corporate Communications on the Company's website and receive an email notification or a notification letter of the publication of Corporate Communications on website Communications on the Company's website in the future. If no email address is provided, only a notification of the availability of the Corporate

Communications on website will be sent instead.); OR 閱覽刊載於本公司網站之所有日後公司通訊**網上版本**,並收取公司通訊已在網上刊發之電郵通知/通知函件 (請在以下位置提供 閣下之電郵地址,本公司會經該電郵地址通知 閣下日後本公司網站刊載之公司通訊。如未有提供電郵地址,則會發出有關公司通訊已在網上刊發的通知函件子 閣下。);或

双田 万卿 A 马連郎 C 在 MB I 「 D X D D D P MB I I 」 MB I) · A																																			
Email Address 電郵地址																																			
receive the printed English version of all future Corporate Communications ONLY; OR																																			

僅收取所有日後公司通訊之英文印刷本;或 receive the **printed Chinese version** of all future Corporate Communications ONLY; **OR** 僅收取所有日後公司通訊之**中文印刷本**:**或**

receive both **printed English and Chinese versions** of all future Corporate Communications. 同時收取所有日後公司通訊之**英文及中文印刷本**。

Signature(s): 日期:

Name(s) of Shareholder(s) in English (Please use BLOCK LETTERS) 股東的英文名稱(*請以大楷書寫*)

Name(s) of Shareholder(s) in Chinese 股東的中文名稱

Registered address of Shareholder(s) 股東的登記地址

Contact Telephone Number

Notes 解註:
1. If your shares are held in joint names, any one of the joint holders should sign on this Change Request Form in order to be valid.

如屬聯名持有人,則本更改表格須由聯名持有人之任何一位簽署,方為有效。
2. The instruction under (B) above will apply to all future Corporate Communications to be sent to shareholders of the Company's Registrar, Computershare Hong Kong Investor Services Limited by post to 17M Floor, Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong or by email at Handerson and comm@commutershare.com hk. Company's Registrat, Computershare Hong Kong Investor Services Limited by post to 17M Floor, Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong or by email at HendersonLand.ccom@computershare.com.hk.
上述第(B)項指示適用於將來寄發予本公司股東之所有公司通訊,直至 閣下發出不少於七天的書面通知予本公司之股份登記及過戶處香港中央證券登記有限公司(郵寄至香港灣仔皇后大道東 183 號合和中心 17M 模或電郵至 HendersonLand.ccom@computershare.com.hk),另作選擇為止。
For the avoidance of doubt, we do not accept any special instructions written on this Change Request Form.
為免存疑,任何在本更改表格上的額外手寫指示,本公司將不予處理。

ate Communications include but not limited to (a) the annual report; (b) the interim report; (c) a notice of meeting; (d) a listing document; (e) a circular; and (f) a proxy form. i訊包括但不局限於:(a)年報;(b)中期報告;(c)會議通告;(d)上市文件;(e)通函;及(f)代表委任書。

PERSONAL INFORMATION COLLECTION STATEMENT 收集個人資料聲明

"Personal Data" in this statement has the same meaning as "personal data" in the Personal Data (Privacy) Ordinance, Chapter 486 of the Laws of Hong Kong ("PDPO").
本聲明中所指的「個人資料」具有《個人資料(私隱)條例》(香港法例第486章)(「《私隱條例》」)中「個人資料」的涵義。
Your supply of Personal Data to the Company is on a voluntary basis. If you fail to provide sufficient information, the Company may not be able to process your instructions.

閣下是自順向本公司提供個人資料・若 関下未建模化足夠資料・本公司可能無法應理 関下之指示。
Your Personal Data may be disclosed or transferred by the Company to its subsidiaries, the Company's Registrar, and/or other companies or bodies for any of the stated purposes, and retained for such period as may be

restoral Data had be discretised of understelled by the Company to its substitutines, the Company's Registral, and/or other Company's Negestral, and/or other Company's Negestral Data in accordance with the provisions of the PDPO. Any such request for access to and/or correction of your Personal Data should be in writing and sent to the Personal Data Privacy Officer of the Company's Negestrar by post or by email to PrivacyOfficer@computershare.com.hk.

Ill 下有權根據(私隱條例)的條文查閱及/或修改 图下的個人資料。任何該等查閱及/或修改 图下個人資料的要求均須以書面方式郵寄至股份登記及過戶處的個人資料私隱主任或電郵至

PrivacyOfficer@computershare.com.hk Please refer to the Privacy Policy Statement of the Company which is available on the website of the Company (www.hld.com) for further details. 進一步之詳情請參閱刊載於本公司網站(www.hld.com)之本公司私隱政策聲明。

Mailing Label 郵寄標籤

Computershare Hong Kong Investor Services Limited

香港中央證券登記有限公司

Freepost No. 簡便回郵號碼:37 Hong Kong 香港

Please cut out the mailing label and stick it on an envelope to return this Change Request Form to us.

No postage stamp is necessary if posted in Hong Kong.

閣下寄回本更改表格時‧請將郵寄標籤剪貼於信封上。 如在本港投寄,毋須貼上郵票。

Get in touch with us 與我們聯繫

Send us an enquiry 垂詢 Rate our service



Contact Us 聯繫我們

www.computershare.com/hk/contact