



恒基兆業地產有限公司
HENDERSON LAND DEVELOPMENT COMPANY LIMITED

Incorporated in Hong Kong with limited liability
於香港註冊成立之有限公司
(Stock Code 股份代號 : 12)

26 April 2021

Dear Registered Shareholder,

Henderson Land Development Company Limited (the “Company”)

Annual Report 2020, Circular in relation to proposals for general mandates, re-election of retiring directors and adoption of new articles of association, and notice of annual general meeting, Sustainability Report 2020 and Proxy Form (collectively “Current Corporate Communications”)

Please be advised that the Current Corporate Communications have now been published.

For shareholders who have elected to receive printed version of corporate communications, please find enclosed copies of the Current Corporate Communications for your reading. In support of environmental protection and for the purpose of saving printing and mailing costs, the Company encourages and recommends you to change (as referred below) your means of receipt of future corporate communications to reading on the Company’s website instead of receiving printed copies.

For shareholders who have elected (or being deemed to have consented) to access corporate communications on the Company’s website, please click the links “Investor Information” and “CSR” on the home page of the Company’s website at www.hld.com to access the Current Corporate Communications. If you have difficulty in gaining access to the Current Corporate Communications on the Company’s website, we will, promptly upon your request in writing, send printed version of the Current Corporate Communications to you free of charge. The aforesaid request should be sent to the Company’s share registrar, Computershare Hong Kong Investor Services Limited (the “Company’s Registrar”) at the below postal address by using the postage-prepaid mailing label provided or by email at the below email address.

You may change your choice of language and/or means of receipt of future corporate communications at any time, free of charge by giving not less than seven days’ notice by way of completing the Change Request Form on the reverse side of this letter and returning it to the Company’s Registrar at the below postal address by using the postage-prepaid mailing label provided or by email at the below email address. The Change Request Form is also available on the Company’s website.

Please note that the annual general meeting of the Company will be held at the Four Seasons Grand Ballroom, Four Seasons Hotel, 8 Finance Street, Central, Hong Kong on Tuesday, 1 June 2021 at 11:30 a.m.

Company’s Registrar contact details:

Postal address : 17M Floor, Hopewell Centre, 183 Queen’s Road East, Wanchai, Hong Kong
Email address : HendersonLand.ecom@computershare.com.hk
Telephone : (852) 2862 8555 (during business hours (9:00 a.m. to 6:00 p.m.),
Monday to Friday, excluding Hong Kong public holidays)

Yours faithfully,
Timon LIU Cheung Yuen
Company Secretary

各位登記股東：

恒基兆業地產有限公司(「本公司」)

2020 年年報、有關一般授權、重選退任董事及採納新組織章程細則之建議及股東週年大會通告之通函、2020 年可持續發展報告及代表委任書(統稱「本公司通訊」)

謹通知 閣下本次公司通訊現已刊發。

就股東已選擇收取公司通訊之印刷本而言，現附上本次公司通訊以供 閣下細閱。為了響應環保以及節省印刷及郵遞費用，本公司鼓勵及建議 閣下更改(如以下所述)收取日後刊發之公司通訊之收取方式，通過閱覽本公司網站以代替收取印刷本。

就股東已選擇(或被視為已同意)通過本公司網站閱覽公司通訊而言，請在本公司網站 www.hld.com 主頁按「投資者資訊」及「企業社會責任」之連結，以閱覽本次公司通訊。若 閣下在本公司網站閱覽本次公司通訊上遇到困難，本公司將於收到 閣下發出之書面要求後，迅即免費寄發本次公司通訊之印刷本予 閣下。請使用提供之已預付郵費之郵寄標籤把上述要求寄發至本公司之股份登記及過戶處香港中央證券登記有限公司(「股份登記及過戶處」) 下述之郵寄地址或以電郵發送至下述之電郵地址。

閣下可隨時發出不少於七天的通知，免費更改收取日後刊發之公司通訊之語言版本及/或收取方式之選擇。 閣下可填妥、簽署及交回本函背面之更改表格，並使用提供之已預付郵費之郵寄標籤寄回股份登記及過戶處下述之郵寄地址，或以電郵發送至下述之電郵地址。更改表格亦可於本公司網站下載。

請注意，本公司謹訂於二零二一年六月一日(星期二)上午十一時三十分假座香港中環金融街 8 號四季酒店四季大禮堂舉行股東週年大會。

股份登記及過戶處聯絡資料:

郵寄地址 : 香港灣仔皇后大道東 183 號合和中心 17M 樓
電郵地址 : HendersonLand.ecom@computershare.com.hk
電話 : (852) 2862 8555 (星期一至星期五(香港公眾假期除外)
上午九時正至下午六時正辦公時間內)

公司秘書
廖祥源 謹啟

二零二一年四月二十六日

HLLH-26042021

